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## WEDDING MUSIC CHECKLIST

### Initial items

- Inquiry made (by online Booking Inquiry Form, phone, or email)
- Phone consultation done, quote received
- Ensemble and booking length selected, contract requested
- Contract received
- Contract signed, returned to *Classical Occasions* with deposit
- Confirmation email received from *Classical Occasions*

### Items by one week before wedding

- Music selections made
- Final touch base with *Classical Occasions*, including music selections, finalizing of logistics
- Logistics/any other issues communicated to venue
- Balance payment sent
- Cash gratuity ready to give to musicians on wedding day (optional)